

UNIVERSITY OF MARYLAND
SCHOOL OF PHARMACY

**Plan of Action
To Remediate Failing or Incomplete Grades**

Students who have failing or incomplete grades in required Doctor of Pharmacy courses on their official transcripts must prepare this Plan of Action to describe how they plan to remediate these grades to passing grades. This form must be signed by the course master and will be kept on file in the Student Affairs Office.

Name: _____ Date: _____

SS#: _____ Class of _____

Course: _____ Semester taken: _____

Coursemaster: _____ Current grade: F or I

Plan to Remove Failing or Incomplete Grade: _____

To be resolved by: _____ (specific date)

Coursemaster

Student

Signature Date

Signature Date

Office Use

Date to follow up with coursemaster:

Date Resolved:

Resolution:

Other Actions:

Student Affairs Committee Notified:

CC.: Advisor

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